



DEPARTMENT OF THE NAVY

NAVAL STATION NEWPORT
690 PEARY STREET
NEWPORT, RI 02841-1522

IN REPLY REFER TO
NAVSTANPTINST 5530.7B
N3AT **DEC 19 2012**

NAVAL STATION (NAVSTA) NEWPORT INSTRUCTION 5530.7B

From: Commanding Officer, Naval Station Newport

Subj: PRIVATELY OWNED WEAPONS ON NAVSTA NEWPORT

Ref: (a) OPNAVINST 3591.1F
(b) OPNAVINST 5530.13C
(c) NAVSEAINST 8370.2C
(d) COMNAVREGMIDLANTINST 5820.2
(e) NAVSTANPTINST 5090.25A
(f) Uniform Code of Military Justice
(g) Title 18, United States Code
(h) Title 50, United States Code, Section 797
(i) General Laws of the State of Rhode Island

Encl: (1) Qualification to Possess Firearms or Ammunition
(DD Form 2760)
(2) NAVSTA Newport Jurisdictional Maps
(3) Weapons Registration Card NAVSTANPT 5530.7 (Rev 4-09)
(4) Request for Storage of Privately Owned Weapons

1. Purpose. To issue policy and guidelines for the possession, transportation, registration, and storage of privately owned weapons within NAVSTA, inclusive of all tenant commands and activities, in accordance with references (a) through (i).

2. Cancellation. NAVSTANPTINST 5530.7A.

3. Scope. The policy set forth in this instruction applies to all persons and vehicles accessing entry control points controlled by NAVSTA.

4. Policy. The use and/or possession of privately owned weapons and/or ammunition by military and civilian personnel, while in the performance of assigned duties, is strictly prohibited. No person, military or civilian, contractor, or visitor within the jurisdiction of this instruction shall possess, transport, or store personal weapons and ammunitions on board the installation, except as authorized by this instruction.

5. Definitions

a. Firearm. Any revolver, pistol, shotgun, or rifle.

b. Knives. Any knife or other cutting instrument with a cutting edge that can be used as a weapon. This category includes, but is not limited to, switch blade knives, straight knives, hunting knives, Bowie knives, dirks, daggers, stilettos, folding knives greater than three inches, and straight razors.

c. Dangerous Weapons. In addition to any weapons defined in Title 11, Chapter 47, Section 42 of reference (i), the following shall apply: Bow (compound, recurve, and crossbow), air gun, spring gun, BB gun, slingshot, or other such instrument which forcibly ejects a pellet of any kind. Also included are all martial arts weapons, blackjacks, brass knuckles, electronic defense weapons, chemical defense weapons (mace), police-type batons/nightsticks, and any other weapon or instrument which could be used to jeopardize the peace and security of personnel within the jurisdiction of this instruction. Lawful exemptions, which may be apply on a case-by-case basis are outlined in Title 11, Chapter 47, Sections 43 and 46 of reference (i).

d. Explosives. Any explosive device, compounds, or substances including, but not limited to: Fixed ammunition, bombs, dynamite, blasting caps, flares (except highway flares in motor vehicles), pyrotechnics (i.e., fireworks, sparklers, bomb and explosives paraphernalia, or associated materials, detonators, blasting caps, black powder, smokeless powder, and fuse lighters).

6. Requirements. The following requirements must be met prior to transporting privately owned weapons on board NAVSTA for storage:

a. Firearms

(1) Firearms must be registered with the NAVSTA Armory, Building 440, Perry Hall.

(2) Owner must meet all Federal, state, and local requirements.

(3) Owner must be in possession of Weapon / Firearm Registration card enclosure (3).

(a) Prior to being approved and issued enclosure (3) all applicants must complete and sign the Qualification To Possess Firearms or Ammunition, enclosure (1).

1. The NAVSTA Police Command Investigator will conduct the criminal history background check to verify the

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information supplied on enclosure (1) and provide the results to the Security Director/Precinct Commander.

2. The NAVSTA Security Director/Precinct Commander will be responsible for notifying the NAVSTA Armory staff of the criminal history background results.

3. If the applicant is eligible, the Security Director/Precinct Commander will sign enclosure (3).

4. If the applicant is rejected, NAVSTA Armory staff will notify the applicant, who may submit a written appeal to the NAVSTA Commanding Officer (CO).

(4) Firearms must be unloaded and stored in either a locked container, locked gun rack, or secured with an approved individual trigger/chamber lock which prevents the loading or firing of ammunition.

b. Replicas, Relics, Antique, and Realistic Firearms

(1) Paintball guns which resemble real weapons will be stored in the base armory (pending space availability).

(2) Have the firing pins removed or bore/chamber plugged.

(3) Must be stored in either a locked container, locked gun rack, or secured with an approved individual trigger/chamber lock, which prevents the loading or firing of ammunition.

(4) Must meet all Federal, state, and local requirements.

c. Simulated Training Weapons

(1) Solid, composite, molded red or blue guns incapable of any mechanical movement are exempt from this policy.

d. Knives/Edged Weapons

(1) Blade may not exceed three inches in length, unless it is required for use in the performance of official duties. All such knives shall remain properly stored within the duty location.

(2) Ceremonial knives/swords, replicas, and antiques must have a dull cutting edge.

(3) Kitchen cutlery is excluded, when located in a home, restaurant, or similar cooking environment.

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(4) Recreational knives (i.e., fishing, boating, and scuba diving) are excluded, only when being used for such activities.

e. Bows (recurve, compound, and crossbows):

(1) Must be registered with the NAVSTA Armory.

(2) Must be accompanied by enclosure (3).

(3) Must meet all Federal, state, and local requirements.

7. Safety and Education. Personnel possessing and storing firearms under the provisions of this instruction must successfully complete at least one of the following safety courses.

a. Rhode Island Department of Environmental Management (RI DEM) Pistol Revolver Certification (Blue Card).

(1) The RI DEM Pistol/Revolver (Blue Card) certifies that the owner has successfully passed the state's requisite safety exam and/or course. The exam is administered at RI DEM approved firearm dealers and sporting goods stores throughout the state and is comprised of multiple choice and true-or-false type questions based on information contained in the study material entitled "Set Your Sights on Handgun Basics." This study booklet is available at participating gun shops or by calling the DEM Fish and Wildlife Office at the Great Swamp at (401) 789-0281.

b. RI DEM Hunter Education Safety Course Card

(1) The Hunter Safety Course Card is equivalent to the Pistol/Revolver Safety Certification Card (Blue Card) and also of value to hunters covered under reference (i). The Hunter Safety Course Card is proof of successful completion of the RI Hunter Safety Course required for hunters. Additional details can be found at: <http://www.dem.ri.gov/programs/bnatres/fishwild/huntered/index.htm>

c. National Rifle Association (NRA) Basic Firearms Safety Course

d. Navy Small Arms Marksmanship Instructor (SAMI) in accordance with reference (a), or equivalent certification from any other United States military branch or Federal enforcement agency.

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8. Transportation. Privately owned weapons may only be transported on NAVSTA under the following conditions:

a. Personnel transporting weapons on board the installation must enter NAVSTA Gate 1 (main gate).

(1) Upon making contact with the sentry, personnel shall produce enclosure (3) and inform the sentry that a weapon is inside the vehicle.

(2) Personnel not in possession of enclosure (3) must standby and await escort to the NAVSTA Armory by NAVSTA Police.

(a) After normal working hours, NAVSTA police will escort personnel not in possession of enclosure (3) to Building 1373 to arrange for temporary storage until the weapon can be transferred to the NAVSTA Armory.

b. Firearms must be emptied of all ammunition.

c. Firearms must be stored in either a locked container, locked gun rack, or secured with an approved individual trigger/chamber lock, which prevents the loading or firing of ammunition.

d. The NAVSTA Police Dispatch Center, (401) 841-4041, shall be notified prior to the transport of any approved personal weapons, firearms, or ammunition on board NAVSTA, inclusive of all tenant commands and activities. Any such weapons must be unloaded, stored in either a locked container, locked gun rack or secured with an approved individual trigger/chamber lock, which prevents the loading or firing of ammunition.

(1) Ammunition must be transported in a separate compartment, away from the storage location of the weapon.

e. Authorized law enforcement personnel, in possession of valid credentials, on official business on board NAVSTA are exempt from the aforementioned transportation requirements.

9. Unauthorized Storage. Personal weapons and/or ammunition shall not be stored in any of the following areas on board NAVSTA, inclusive of all tenant commands and activities.

a. Bachelor Enlisted Quarters (BEQs)/Bachelor Officer Quarters (BOQs). Personnel are not authorized to store weapons or ammunition of any kind in their room. Residents are required to store their privately owned weapons in the NAVSTA Armory.

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b. Motor vehicles or other conveyances, other than for authorized transportation.

c. Work spaces, lockers, etc.

d. Storage sheds or any other structures.

10. Authorized Storage Locations. Personnel are authorized to store personal weapons and ammunition at the following locations, in accordance with the stipulations cited.

a. Regardless of authorized storage location, owners are responsible for ensuring that personal weapons and ammunition are inaccessible to unauthorized persons and minors.

b. Off-Base Military Family Housing, including Public Private Venture (PPV) Housing

(1) Housing residents located within proprietary jurisdiction are authorized to store privately owned weapons in their homes provided that they meet all Federal, state, and local laws and regulations.

(a) In the event of vacation or other circumstances, residents may apply for temporary storage at the NAVSTA Armory.

c. On-Base Military Family Housing, including PPV Housing

(1) Personnel residing on base are not authorized to store weapons of any kind in their residence without permission of the NAVSTA CO. In all instances that approval is granted, enclosure (3) shall be utilized. All other residents are required to store their privately owned weapons in the NAVSTA Armory.

d. NAVSTA Armory

(1) Space permitting, privately owned weapons and ammunition may be stored at the NAVSTA Armory in the following manner:

(a) Interim Storage. Personal weapons and ammunition are stored in the NAVSTA Armory for a period not to exceed 14 days, while awaiting approval of enclosure (4).

(b) Temporary Storage. Personal weapons and ammunition are stored in the NAVSTA Armory for a period not to exceed six months, (i.e., vacation, deployment, vacating/occupying quarters).

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(c) Permanent Storage. Personal weapons and ammunition are stored in the NAVSTA Armory for a period up to three years. Annual verification will be required. This primarily applies to BEQ/BOQ residents.

11. Personal Weapon Storage Procedures

a. Weapons Check-in Procedures. Owners may check weapons and ammunition into the NAVSTA Armory during normal working hours (0800-1500, Monday through Friday, excluding Federal holidays).

(1) After normal working hours, the NAVSTA Armorer may accept/register weapons and ammunition on a case-by-case basis, ensuring that enclosure (4) is completed prior to accepting any personal weapon for storage.

(a) If the NAVSTA Armorer is not available, personal weapons and ammunition may be turned in at NAVSTA police headquarters, Building 1373. The weapon(s) and ammunition will be temporarily stored, then turned over to Armory staff on the next regular business day. The NAVSTA Police Watch Commander/Patrol Supervisor will be responsible for ensuring that enclosure (4) is completed prior to accepting any personal weapon for storage.

b. Weapons Check-out Procedures. Owners may check-out their weapons and ammunition from the NAVSTA Armory during normal working hours (0800-1500, Monday through Friday, excluding Federal holidays). Owners must notify the NAVSTA Armorer at least 24 hours in advance of the intended pick-up date.

(1) The NAVSTA Armorer will ensure that the owner has a valid NAVSTA registration card, prior to issuing the weapon and ammunition. The owner must also sign for custody of the weapon and ammunition in the NAVSTA Armory Privately Owned Weapons Log.

12. Lost, Sold, or Stolen Personal Weapons and/or Ammunition

a. The loss or sale of personal weapons registered with the NAVSTA Armory will be promptly reported to the Armory staff.

(1) Stolen personal weapons and/or ammunition, registered with the NAVSTA Armory, must be immediately reported to Base Security and the Armory.

(2) Personnel residing in Proprietary Jurisdictional Housing, must report the theft of any weapons and/or ammunition to their local municipal police and the NAVSTA Police, who will notify the Naval Criminal Investigative Service.

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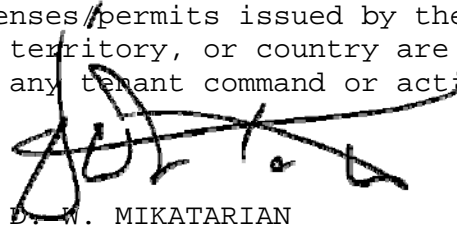
13. Lost, Abandoned, Unclaimed Personal Weapons

a. Authorization must be obtained from the NAVSTA CO to process lost, abandoned, or unclaimed privately owned weapons and ammunition stored in the NAVSTA Armory that have not been picked up within 90 days after expiration date and all attempts to contact the owner have failed.

b. Upon receiving authorization from the NAVSTA CO, Armory staff shall process the weapon(s) in accordance with section 3-713 of reference (c). Any ammunition will be turned over to the Explosives Ordnance Detachment at Naval Undersea Warfare Center.

14. Legal. In addition to the provisions outlined in this instruction, failure to comply with Federal, state, and local laws and regulations pertaining to the possession, transportation and use of weapons may subject personnel to criminal, administrative and/or disciplinary action under references (f) through (i).

a. Concealed Carry Firearm licenses/permits issued by the State of Rhode Island or any other state, territory, or country are not valid on board NAVSTA, inclusive of any tenant command or activity.

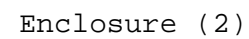


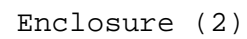
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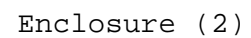
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QUALIFICATION TO POSSESS FIREARMS OR AMMUNITION		
PRIVACY ACT STATEMENT		
AUTHORITY: 18 U.S.C. 922(g)(9); E.O. 9397.		
PRINCIPAL PURPOSE(S): To obtain information to determine if you have been convicted of a crime of domestic violence which would disqualify you from shipping, transporting, possessing or receiving either Government-issued or private firearms or ammunition and to determine if reassignment, reclassification, detail or other administrative action is warranted. Your Social Security Number is solicited solely for purposes of verifying your identity.		
ROUTINE USE(S): To the Department of Justice so that such information can be included in the National Instant Criminal Background Check System which may be used by firearm licensees (importers, manufacturers or dealers) to determine whether individuals are qualified to receive or possess firearms and ammunition.		
DISCLOSURE: Mandatory for all personnel who are required to certify. Failure to provide the information may result in (1) (military only) the imposition of criminal or administrative penalties for failing to obey a lawful order, and (2) (civilian only) the imposition of administrative penalties, to include removal from Federal service. However, neither your answers nor information or evidence gained by reason of your answers can be used against you in any criminal prosecution for a violation of Title 18, United States Code, Section 922(g)(9), including (military only) prosecutions under the Uniform Code of Military Justice, based on a violation of Section 922(g)(9), for conduct which occurred prior to the completion of this form. The answers you furnish and any information resulting therefrom, however, may be used against you in a criminal or administrative proceedings if you knowingly and willfully provide false statements or information.		
SECTION I - INSTRUCTIONS		
<p>An amendment to the Gun Control Act of 1968 (18 U.S.C. 922) makes it a felony for anyone who has been convicted of a misdemeanor crime of domestic violence to ship, transport, possess, or receive firearms or ammunition. It is also a felony for any person to sell or otherwise dispose of a firearm to any person so convicted.</p> <p>The Department of Defense has, by policy, expanded the prohibitions contained in Title 18 Section 922(g)(9) to those military or civilian personnel who have felony convictions for crimes of domestic violence. Convictions of crimes of domestic violence do not include summary court-martial convictions, the imposition of nonjudicial punishment (Article 15, UCMJ), or deferred prosecutions (or similar alternative dispositions) in civilian courts. Furthermore, a person shall not be considered as having committed a "crime of domestic violence" for purposes of the firearms restriction of the Gun Control Act unless all of the following elements are present:</p> <p>(1) the person was convicted of a crime;</p> <p>(2) the offense has as its factual basis the use or attempted use of physical force, or threatened use of a deadly weapon;</p> <p>(3) the convicted offender was at the time of the offense:</p> <p style="margin-left: 20px;">(a) a current or former spouse, parent or guardian of the victim,</p> <p style="margin-left: 20px;">(b) a person with whom the victim shared a child in common,</p> <p style="margin-left: 20px;">(c) a person who was cohabiting with or has cohabited with the victim as a spouse, parent, or guardian, or</p> <p style="margin-left: 20px;">(d) a person who was similarly situated to a spouse, parent, or guardian of the victim;</p> <p>(4) the convicted offender was represented by counsel, or knowingly and intelligently waived the right to counsel;</p> <p>(5) if entitled to have the case tried by jury, the case was actually tried by jury or the person knowingly and intelligently waived the right to have the case tried by jury;</p> <p>(6) the conviction has not been expunged or set aside, or the convicted offender has not been pardoned for the offense or had civil rights restored, unless the pardon, expungement, or restoration of civil rights provides that the person may not ship, transport, possess or receive firearms.</p> <p>If you have ever received a domestic violence conviction: (1) you may not possess any firearm or ammunition; and (2) you must return any Government-issued firearm or ammunition to your commander or immediate supervisor; and (3) you must take steps to relinquish possession of any privately owned firearms or ammunition. Furthermore, any previously issued authorization to possess a firearm or ammunition is revoked.</p> <p>If you have any questions, or you are uncertain if you have such a conviction, you may wish to contact a legal assistance attorney, if eligible, or a private attorney, at your own expense.</p>		
SECTION II - QUALIFICATION INQUIRY <i>(Complete and return to your commander or immediate supervisor within 10 days of receipt)</i>		
1. HAVE YOU EVER BEEN CONVICTED OF A CRIME OF DOMESTIC VIOLENCE AS DESCRIBED ABOVE: <i>(Initial and date)</i>		
YES	NO	I DON'T KNOW <i>(Provide explanation on reverse)</i>
2. IF YOU ANSWERED "YES" TO THE FIRST QUESTION, PROVIDE THE FOLLOWING INFORMATION WITH RESPECT TO THE CONVICTION:		
a. COURT/JURISDICTION	b. DOCKET/CASE NUMBER	
c. STATUTE/CHARGE	d. DATE SENTENCED (YYYYMMDD)	
3. CERTIFICATION. I hereby certify that, to the best of my information and belief, all of the information provided by me is true, correct, complete, and made in good faith. I understand that false or fraudulent information provided herein may be grounds for criminal and/or administrative proceedings, to include (if civilian) adverse action, up to and including removal, and (if military) disciplinary action under the Uniform Code of Military Justice. I further understand that I have a continuing obligation to inform my Commander or Supervisor should I be convicted of a crime of domestic violence in the future.		
a. NAME <i>(Last, First, Middle Initial)</i>	b. RANK/GRADE	c. SOCIAL SECURITY NUMBER
d. ORGANIZATION	e. SIGNATURE	f. DATE SIGNED (YYYYMMDD)

Enclosure (1)







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Weapon/Firearm Registration Card
NAVSTANPT 5530.7 (Rev 4-09)

NAME (LAST, FIRST, INITIAL)		NO.	
RANK/RATE FILE SERVICE NO.	DATE OF ISSUE	DATE OF EXPIRATION	
ADDRESS		DUTY STATION	
WEAPONS MANUFACTURER	TYPE	CAL. GA.	SERIAL NO.
PURPOSE <input type="checkbox"/> AUTHORIZED RECREATION	MAINTAIN IN GOVERNMENT QUARTERS		
SIGNATURE OF APPLICANT	SIGNATURE OF SECURITY DIRECTOR		

FIREARMS REGISTRATION NAVSTANPT 5530.7 (REV. 4-09)

1. Possession of privately-owned firearms on Naval Station Newport (East Side Narragansett Bay) will be permitted in accordance with NAVSTANPT/LOCAL AREA RI COORDINST 5530.7A, which requires in part that they be registered with and a permit obtained from the NAVSTANPT Security Director, BLDG 1373.
2. Officers, enlisted and civilian personnel residing in family quarters on NAVSTANPT are authorized to keep registered firearms and live ammunition in said quarters. Personnel not residing in family quarters will check firearms or live ammunition into an authorized armory. Withdrawal of same during normal working hours for recreation purposes is authorized.
3. Personnel may carry registered firearms in their private vehicles or on their persons when passing through NAVSTANPT gates or when on Government property only when proceeding to or from authorized recreation areas, and must observe pertinent provisions of the state and/or local laws at all times.

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REQUEST FOR STOWAGE OF PRIVATELY OWNED WEAPONS/AMMUNITION

PERMIT # _____ EXPIRATION: _____ SAFE # _____

OWNER INFORMATION

Name: _____ Rate/Rank: _____ SSN: _____ - _____

Command: _____ PRD: _____ EAOS: _____

 Local Address: _____
 (Address, City, State, Zip)

Telephone: Home (_____) - _____ Work (_____) - _____

Cellular (_____) - _____ Email: _____

 Home Address: _____
 (Address, City, State, Zip)

STOWAGE TYPE

☐ INTERIM (Up To 14 Days) ☐ TEMPORARY (Up To 6 Mos.) ☐ PERMANENT (Up To 3 Yrs.)

WEAPON(S) SURRENDERED FOR STOWAGE

Make	Model	Caliber	Serial Number	Description

AMMUNITION SURRENDERED FOR STOWAGE

Manufacturer	Type	Caliber	Quantity	Description

COMMENTS

DEC 19 2012**ACKNOWLEDGMENT**

I, _____ have read, acknowledge and understand the following:
(Print Owner's Name)

- In accordance with NAVSTANPTINST 5530.7B the weapon(s) and/or ammunition listed are being surrendered by me for storage at the NAVSTA Newport Armory, Bldg. 440 (Perry Hall), Newport, Rhode Island 02841. Tel. (401) 841-4144.
- Weapon(s) and ammunition will be stored until the date of expiration, at which time I must renew this request or remove the weapon(s) and/or ammunition.
- The weapon(s) and/or ammunition being surrendered may be destroyed if I fail to remove them within 90 days of the expiration date of this document.

INTAKE

Owner: _____
(Print Owner's Name)

Date: _____

(Signature)

Armorer: _____
(Print Armorer's Name)

Date: _____

(Signature)

RETURN

Owner: _____
(Print Owner's Name)

Date: _____

(Signature)

Armorer: _____
(Print Armorer's Name)

Date: _____

(Signature)

Control Officer: _____
(Print Owner's Name)

Date: _____

(Signature)